

AHEC Board meeting, July 12
by teleconference

Present: Sarah, Michael, Gail Mauri and Patty

Agenda	issues	resolutions/assignments
Fall meeting	<p>Has traditionally been face-to-face Involves the election of officers, so ballots need to be mailed to members 30 days prior Need to identify space</p> <p>Need to identify continuing education topic(s)</p>	<p>Sarah will check with the BP Energy Center about when they have room available. The 30 day notice requirement makes a meeting in October more feasible than one in September.</p> <p><Sarah and Gail do not have board manuals. Mauri will go to Health Fairs to try to find them. Mauri will also work to put manual documents up on the members-only part of the website.></p> <p>Proposed topic – environmental health and health education or mental health, environmental health and health education overlaps – may be able to recruit presentations that have been proposed for the Health Summit, but either don't fit or for which there isn't room.</p>
Nominations of officers	Need to establish a nominations committee, which needs to identify nominees.	<p>Sarah will poll the board to identify vacancies that may need to be filled.</p> <p>Sarah will send a notice to all members, seeking members of a nominations committee.</p> <p>Mauri will consider running for President-elect.</p>
Barbara Berger Award	Need to establish a committee; need to put recruiting nominations on the calendar.	This is one of Mariko's responsibilities.
Update: membership communication re: follow-up to the April meeting	What has happened with the resolutions that were presented in April?	Need to put them on AHEC letterhead (now that it has been finalized) and distribute to the membership. Final vote in October.

Next meeting – August 21 11:00 – 1:30, in the Chronic Disease Prevention and Health Promotion conference room (Frontier Bldg, Rm 724)

Agenda will focus on reviewing the strategic plan and by-laws. By-laws need to be amended to address electronic voting.