



AHEC Board meeting minutes
July 16, 2008

Present:

entire call: Mari Selle, Patty Owen, Gail Stolz

part of the call: Sarah Grosshuesch, Deborah Corker, Mauri Parks (last 15 minutes), Judith Bendersky (briefly)

Agenda:

<p>Membership report</p>	<p>Based on the spreadsheet from Gail, which may not be up-to-date, there are only 9 paid members for 2008 although there were an additional 13 paid members in 2007. Several board members are shown as not having paid their 08 dues.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> - Mail a renewal notice to all 08/07 members - Mail an invitation to re-join letter to all other out-of-date members - Conduct a new member drive before the October meeting. <p>Comments:</p> <ul style="list-style-type: none"> - Deborah said that AK Health Fair volunteers could help put together the mailing. - Mari asked if we should develop a running list of potential members, based on individuals who should belong or positions in Tribal corporations, hospitals or cities – and others based on their interests and work. She volunteered to work on this project. - Patty responded that she thought a proposed by-law change might be to make all of the Tribal health corporation health education program directors ex officio AHEC board members. After discussion, the group decided that the time-line is too short for this proposal. Instead, we will contact individuals/agencies that might be affected to investigate the feasibility of this measure.
<p>Survey results</p>	<p>Based on the 28 responses received before the meeting (the number increased substantially after Patty's 7/15 prompt), the group tentatively decided on an agenda for the October meeting that includes –</p> <ol style="list-style-type: none"> 1) A panel presentation about as many Tribal corporation health education programs as possible 2) A joint presentation on program evaluation by Mari (what real program evaluation looks like) and Gail (evaluation theory and resources based on the AHEC website) 3) A short presentation promoting CHES <p>In an attempt to balance respondents' interest in obtaining full value for their trip against a desire to make it feasible for people to limit the time needed for participation to one day –the general membership meeting will extend from 10:00 – 4:00. The Board meeting will be either the day before or the day after – and last more than 1 hour to allow orientation for the new members, etc.</p>

Nominations	<p>We need nominations for:</p> <ul style="list-style-type: none"> - Continuing education chair - Membership chair - President-elect
October meeting preparation	<p>By September 15, we need to compile and mail packets to current and potential board members, containing:</p> <ul style="list-style-type: none"> - Renewal notice, invitation to re-join, or new member recruitment letter - October meeting agenda - Ballot - Resolutions to be passed <p>We need to contact people that might be appropriate for the potential ex officio board member status (based on their position). We need to ask these questions:</p> <ul style="list-style-type: none"> - Do they have a health education or health promotion program by another name? - Is there a program coordinator? - What is their reaction to the ex officio AHEC board member idea? - Would they please make a short presentation about their current health education program/activities at the October meeting? Would they be able to come to Anchorage to make this presentation if AHEC can't afford to pay full travel fare (in some sense, how much \$ would they need to come)? <p>Assignments:</p> <p>Deborah – SCF, Barrow Patty – YKHC, ANTHC Mari – SEARHC, Maniilaq, Providence Gail – Kenaitze, A/PIA, Chugachmiut Not yet assigned – BBAHC, City of Fairbanks/Fairbanks Northstar Borough, City & Borough of Juneau, hospitals (Regional, Mat-Su Region, Kenai Peninsula, South Peninsula, Bartlett, Fairbanks Memorial) Judith - ?? Michael - ??</p>
Website maintenance	<p>Mauri has changed the board member information. THANK YOU!</p> <ul style="list-style-type: none"> - All board members need to attempt to enter the Executive Area – (password: Baby1976 – case sensitive) and let Mauri know if they have difficulty. - Need to add planning, board member job description and related documents to the Executive Area. - Mauri needs to find out where membership funds from credit card payments go. Deborah and Mauri need to consult about retrieving membership renewals made via Paypal.

TO DO –

- 1) Review questions in blue by **7/23**. Is anything missing? Should we not ask any of them?
- 2) Make contacts, get answers (if possible) by the **8/5** meeting.

Next AHEC meetings:

August 5, time TBA
September 2, time TBA
October 15 (Fall membership meeting)

November 4, time TBA
December 1, time TBA